



April 3, 2015

IOWA BULLETIN NO. IA360-15-10

SUBJECT: PER – PRE-RETIREMENT SEMINARS FOR CSRS AND FERS

PURPOSE. To announce upcoming pre-retirement seminars.

EXPIRATION DATE. September 30, 2016

The Federal Executive Council of Central Iowa (FEC) is sponsoring three Pre-Retirement Seminars presented by Michael Nakashima, Chartered Federal Employee Benefits Consultant, on May 12, May 13, and May 14, 2015. The seminars will be held at the American Association of Retired Persons (AARP), 600 East Court Avenue, Suite 100, Des Moines, Iowa. Each seminar will begin at 8:30 a.m. and conclude at approximately 4:00 p.m.

Two of these seminars, held on May 12, 2015 and May 13, 2015, are specifically for those employees covered under the Federal Employees Retirement System (FERS) and mid-career FERS employees. The third seminar, held on May 14, 2015, is specifically for those employees covered under the Civil Service Retirement System (CSRS).

According to General Manual Title 360, Part 416, the retirement financial education plan consists of formal training at three stages of an employee's career; early (new hire), mid-career and within 5 years of retirement (pre-retirement). The government will provide official time for employees to attend one session on government time during each of the three stages. Employees must obtain supervisors' approval to attend.

If approved, employees will be authorized 8 hours of official time to attend the seminar if May 12, May 13, or May 14, 2015, is a scheduled workday. No overtime or compensatory time is to be incurred. No government expenses are authorized in connection with attendance at this meeting. Government vehicles are not to be used for transportation.

Participants must register in advance and space is limited for each seminar. The cost of the seminar is \$30.00 per person and will be the responsibility of the employee. The fee includes lunch. Meal choices are listed on the registration form. The deadline for registration and cancellation is May 1, 2015.

Employees should complete the attached registration form immediately and send it to Jeani Plautz, 210 Walnut Street, Room 317, Des Moines, Iowa 50309-2180.

If you have questions, you may contact the Human Resources staff at 515-284-4587.

Jay T. Mar  
State Conservationist

Attachment

E